

# Members Serving Members

## Amigos Committees & Task Forces

### Executive Committee

- Anne Prestamo, Chair, Oklahoma State University (Stillwater, OK)
- Jennifer Goodson, Vice Chair, Fort Smith Public Library (Fort Smith, AR)
- Charlie Kalogeros-Chattan, Secretary, Los Alamos County Library System (Los Alamos, NM)
- Patrick Heath, Treasurer, Independent Director (Boerne, TX)
- Staff Liaison: Bonnie Juergens

### Budget and Finance Committee

- Patrick Heath, Chair, Independent Director (Boerne, TX)
- Art Lichtenstein, University of Central Arkansas (Conway, AR)
- Polly McCord, University of The Incarnate Word (San Antonio, TX)
- Staff Liaison: Charles Cason

### Amigos Conflict of Interest Policy Revision Task Force

- Patrick Heath, Chair, Independent Director (Boerne, TX)
- Oliver Delaney, Independent Director (Oklahoma City, OK)
- Bill Parton, Arkansas Tech University (Russellville, AR)
- Staff Liaison: Bonnie Juergens

### Amigos Officers Nomination Task Force

- Charlie Kalogeros-Chattan, Chair, Los Alamos County Library System (Los Alamos, NM)
- Bill Hair, Baylor University (Waco, TX)
- Craig Stephenson, Independent Director (Ponca City, OK)
- Staff Liaison: Trisha Mooney

### Amigos Fellowship and Opportunity Award Selection Committee

- Dwain Gordon, Chair, Arkansas State Library (Little Rock, AR)
- Joanne Downing, Fort Bend County Libraries (Richmond, TX)
- Rachel Leket-Mor, Arizona State University Libraries (Tempe, AZ)
- Juliana Nykolaiszyn, Oklahoma State University (Stillwater, OK)
- Jeanette Smith, New Mexico State University (Las Cruces, NM)
- Staff Liaison: Laura Kimberly

### Amigos Nominating Committee

- Shirley Dickerson, Chair, Stephen F. Austin State University (Nacogdoches, TX)
- Jane Clausen, Lubbock Public Library (Lubbock, TX)
- Cynthia Shetter, Los Lunas Public Library (Los Lunas, NM)
- Staff Liaison: Trisha Mooney

### Amigos Imaging and Preservation Service Advisory Council

- Richard M. Adam, Albuquerque Academy (Albuquerque, NM)
- Libby Coyner, Arizona State Library (Phoenix, AZ)
- Leslie Meyer, Permian Basin Petroleum Museum (Midland, TX)
- Wendy Richter, Arkansas History Commission (Little Rock, AR)
- Gerri Schaad, National Cowboy & Western Heritage Museum (Oklahoma City, OK)
- Staff Liaison: Gina Minks

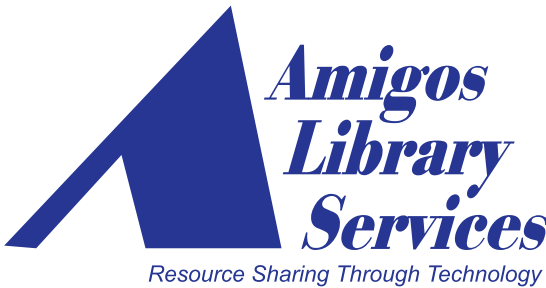
# Financial Report

## Statement of Financial Position June 30, 2012 and June 30, 2011

	FY2012	FY2011
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$5,936,382	\$2,249,035
Investments, at market value	4,259,747	6,626,836
Accounts receivable from participating institutions and companies, net	1,880,173	3,387,104
Funds held on deposit with OCLC	-	2,833,714
Due from NEH	35,047	129,805
Prepaid expenses	88,283	101,324
Inventory	34,108	19,332
Total current assets	12,233,740	15,347,150
<b>PROPERTY AND EQUIPMENT</b>		
Land	-	362,760
Computer service equipment	101,642	309,531
Office furniture and equipment	7,552	9,967
Software	326,126	432,890
Building	-	1,458,725
Total property and equipment	435,320	2,573,873
Accumulated depreciation and amortization	(340,801)	(1,382,677)
Net property and equipment	94,519	1,191,196
<b>OTHER ASSETS</b>		
Deposits	12,000	875
<b>TOTAL ASSETS</b>	<b>\$15,340,259</b>	<b>\$16,539,221</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 4,910,085	\$ 6,147,314
Unearned operating revenues	2,261,329	5,685,997
Total current liabilities	7,171,414	11,833,311
<b>NET ASSETS</b>		
Unrestricted	5,168,845	4,705,910
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$12,340,259</b>	<b>\$16,539,221</b>

## Statement of Activities for the Years Ended June 30, 2012 and June 30, 2011

	FY2012	FY2011
<b>UNRESTRICTED REVENUES</b>		
Member fees	\$ 889,164	\$ 965,192
OCLC services	1,104	9,622
Amigos services	12,436,091	14,409,316
Investment income	258,593	326,309
NEH training - grant	276,376	233,116
NEH training - non-grant	34,775	22,936
Total unrestricted revenues	13,896,103	15,966,491
<b>EXPENSES</b>		
Amigos services	13,598,603	15,438,735
NEH training - grant	340,458	337,346
Total expenses	13,939,088	15,776,081
Excess unrestricted revenues over expenses	(42,985)	190,410
Realized (loss) on investments	612,325	336,024
Unrealized (loss) on investments	(537,716)	1,217,489
Gain on sale of fixed asset	431,311	-
Increase in unrestricted net assets	462,935	1,743,923
Net assets, beginning of year	4,705,910	2,961,987
Net assets, end of year	\$ 5,168,845	\$ 4,705,910



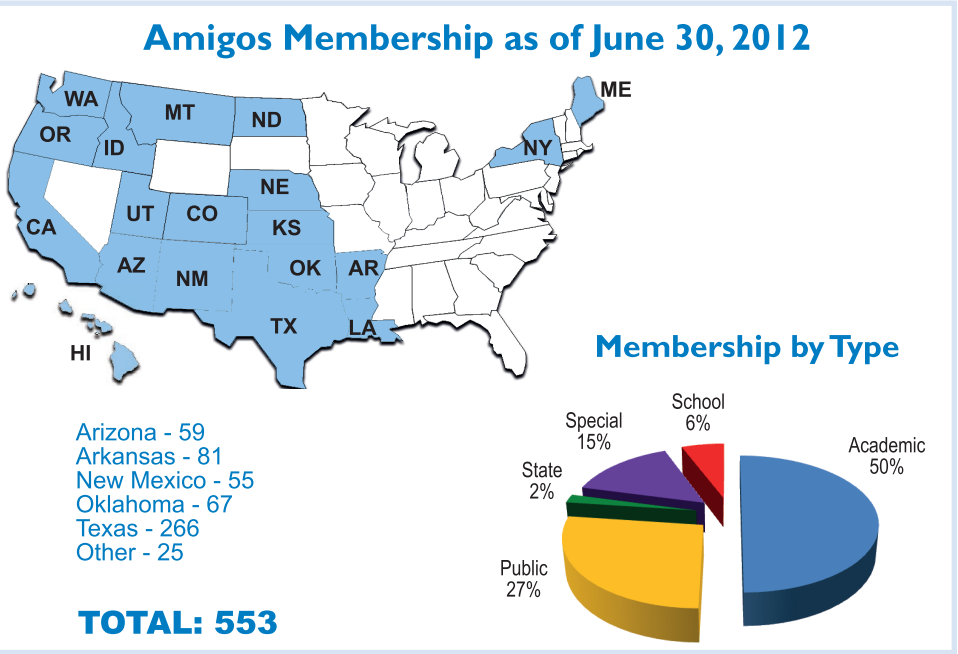
# 2012 Annual Report



Without a doubt, the most significant event of the year occurred April 24 and May 9, 2012, when members of Amigos and the St. Louis-based Missouri Library Network Corporation, voted to merge the two organizations.



From the towering saguaro in Arizona to the soaring Gateway Arch in Missouri, Amigos is now the largest library consortium west of the Mississippi River, comprised of libraries and cultural heritage institutions in 22 states.





# From the Chair & Chief Executive Officer

Our look back at fiscal 2012 must begin with the historic merger of the Missouri Library Network Corporation (MLNC) and Amigos. The uniting of our two member-led and member-focused organizations results in added benefits for all. Our resource-sharing activities are strengthened and our discount-based purchasing opportunities are expanded within this larger collaborative.

Facing another year of imposing economic challenges, Amigos Members continued to rely on discounted pricing obtained through collaboration, resulting in collective savings of more than \$2.3 million on purchases of electronic resources and supplies. The Amigos discount programs were enhanced with the addition of 10 new vendor partners.

More than 2,500 staff members from participating institutions benefited from continuing education events sponsored or conducted by the Amigos collaborative. Four new courses were added to the training catalog and 16 topics were added to the popular Know & Go update series. Amigos conducted three topical online conferences that included presenters from several Amigos member libraries, a continuing example of members helping members through the Amigos collaborative. And a growing number of members engaged in the Learning Passport prepayment program designed to make access to continuing professional education even more affordable.

Over 1,250 individuals from Amigos and MLNC institutions joined together online to learn and share during our annual Member Conference in May. Members continue to embrace the time- and money-saving online venue for our Member Conference, citing the quality and diversity of programming as the primary draw.

Participants in the Amigos courier programs benefited from our new barcode-based package tracking system, lauding the ability to exercise more control over traveling materials.

The economic climate and commitment to our organizations' missions demand that libraries continue and expand collaboration to meet the needs of library users. Sharing solutions as well as resources, we, the members of Amigos, continue to deliver needed services while containing costs. Working together, we leverage our collective strength to benefit each of us as we serve our clientele and provide access to the rich resources in our care.

## FY2012 Board of Directors

The Amigos Board of Directors, comprised of nine librarians, three independent directors and the President and CEO, provides leadership, defines strategic direction, and establishes policies to guide the organization's conduct.



**Anne Prestamo, Chair**  
Oklahoma State University  
(Stillwater, OK)



**Jennifer Goodson, Vice Chair**  
Fort Smith Public Library  
(Fort Smith, AR)



**Patrick Heath, Treasurer**  
Independent Director  
(Boerne, TX)



**Charlie Kalogeros-Chattan, Secretary**  
Los Alamos County Library System  
(Los Alamos, NM)



**Oliver Delaney**  
Independent Director  
(Oklahoma City, OK)



**Shirley Dickerson**  
Stephen F. Austin State University  
(Nacogdoches, TX)



**Bill Hair**  
Baylor University  
(Waco, TX)



**Art Lichtenstein**  
University of Central Arkansas  
(Conway, AR)



**Polly McCord**  
University of The Incarnate Word  
(San Antonio, TX)



**Bill Parton**  
Arkansas Tech University  
(Russellville, AR)



**Craig Stephenson**  
Independent Director  
(Ponca City, OK)



**Carla Stoffle**  
University of Arizona  
(Tucson, AZ)



**Bonnie Juergens, Ex Officio**  
Amigos Library Services  
(Dallas, TX)



*Jennifer Goodson, Chair  
FY2013 Board of Directors*



*Bonnie Juergens  
President and CEO*

# FY2012 Highlights

## Members Fostering Development

Each year the Amigos Fellowship and Opportunity Award program awards up to \$7,500 to library and information professionals in Amigos member institutions to fund individual development opportunities and/or library projects involving innovation, cooperation, leadership, or staff education. In funding such projects, the Board of Directors hopes to engage an expanding array of member libraries and share project results to benefit all members. Project reports are available via the Amigos web site at [www.amigos.org](http://www.amigos.org).

During FY2012, our Board of Directors voted to increase annual funding to \$10,000, beginning with the 2013 awards.

The following staff at member institutions were recipients of 2012 Amigos Fellowship and Opportunity Awards:

- Deirdre Joyce, Central New York Library Resources Council, Syracuse, NY  
Project Title: *Discovering Our Local Treasures: Incorporating the New York Heritage Digital Collections Project into the Common Core Learning Standards*
- Liz DeHart, University of Texas Marine Science Library, Port Aransas, TX  
Project Title: *Digitizing and Promoting Greater Access to the Contributions in Marine Science, Formerly Publications of the Institute of Marine Science*

## Members Gaining Knowledge

We continued to maintain our status as an International Association for Continuing Education and Training (IACET) authorized continuing education provider. IACET standards ensure clear program development and valuable learning outcomes for Amigos Members.

FY2012 saw a 46 percent increase from the previous year in purchases of the Learning Passport. This indicates the growing recognition of the value of prepayment plans to fund staff learning. Through these plans, members gain training and conference registrations at significantly discounted rates and protect training budgets to be utilized throughout the year.

More than 1,250 attendees from 161 Amigos member institutions and 31 MLNC member institutions participated in the annual Amigos Member Conference and Member Business Meeting held May 18-19, 2012. The conference theme was "Plotting Futures." This marked the third year these events were conducted online and free of charge to Amigos Members.

In FY2012, we conducted three topical online conferences and added four new courses to our catalog, bringing the total to 164.

- Topical Online Conferences:
- Digital Preservation - What's Now, What's Next*, August 12, 2011, included 114 attendees
  - Technology: Unexpected Consequences of Legislation and Policies in Libraries*, February 8, 2012, included 84 attendees
  - Access by Touch and Gesture: Delivering Library Services through Devices and Mobile Technologies*, June 8, 2012, included 250 attendees

- New courses:
- CONTENTdm6: Website Configuration Tool*
  - All You Need to Know about E-reader Service in Your Library*
  - Configuring Hardware and E-collections for E-readers in Libraries*
  - E-readers: From Policy Implementation to Marketing and Evaluation*

We also developed custom courses on e-books and e-readers, including two for the Houston Area Library Automation Network and one for the New Mexico Library Association's annual conference.

Introduced in FY2010, our popular *Know & Go* update series is designed to provide participants with the latest information on trending topics in brief one-hour, affordable sessions.

- Sessions introduced in FY2012:
- Working with Patrons and the Community After a Disaster*
  - WorldCat Resource Sharing Enhancements*
  - What's New with the Pew™ Internet & American Life Project*
  - RDA Update*
  - Amigos Fellowship and Opportunity Award Overview*
  - Customer Service Basics for Any Librarian*
  - WorldCat Resource Sharing Enhancements*
  - NEH Preservation Assistance Grants - What Will They Fund?*
  - Member Discussion about the Proposed Merger of Amigos and MLNC*
  - CONTENTdm's Website Configuration Tool*
  - Finding Free E-books*
  - NEH Preservation Assistance Grants (PAGs) - Writing the Narrative*
  - Applying for Federal Funding*
  - Who is Reading Online or on a Device? Current Trends in the Purchase and Use of E-readers and E-books*
  - ALA's Library Support Staff Certification: An Overview*
  - EAD and EAD-CPF Update*

During the past year, we conducted workshops for:

- Arkansas State Library, five workshops
- Central New York Library Resources Council, eight workshops
- Missouri Library Network Corporation, two workshops
- New Mexico State Library, five workshops
- Oklahoma State Library, 12 workshops
- Rochester, NY Regional Library System, three workshops
- South Central Regional Library Council, Ithaca, NY, two workshops

Additionally, we managed an e-book pilot project for the Houston Area Library Automation Network and provided CONTENTdm support for the Califa Library Group in California.

- Continuing our partnership with OCLC in FY2012, we:
- Provided 84 training sessions supporting WorldShare Management Services
  - Conducted 30 training sessions on cataloging, QuestionPoint, Resource Sharing, and CONTENTdm topics
  - Completed 15 ILLiad implementations and one QuestionPoint implementation
  - Began support for WorldShare Management Services implementations in 19 libraries, to be completed in early FY2013.

## Members Sharing Resources

Two Amigos programs make borrowing and lending among libraries cost-effective: the Amigos reciprocal borrowing agreements and the regional courier service.

Amigos Members may participate in the Amigos Resource Sharing Agreement and the Amigos Western Resource Sharing Agreement. Libraries that participate in these resource sharing agreements gain access to reciprocal, no-charge loans and copies from almost 400 Amigos member libraries and another 200-plus libraries in the West and Midwest regions. Agreement signers are easily identifiable within the OCLC ILL system as participants.

In FY2012, 261 Trans-Amigos Express (TAE) participants moved approximately 700,000 items through the service. TAE is a regional courier service providing pickup and delivery of library materials two, three, or five days per week to participating institutions. Through TAE, participants can send and receive unlimited interlibrary loan items or packages of all types to any participating institution for one low annual fee that is usually more cost-effective than other pickup and delivery options.

In Texas, the service is known as TExpress. We have partnered with the Texas State Library and Archives Commission to provide low-cost TExpress courier service to Texas libraries since the program's founding in 1997.

A new barcode-based tracking system added in FY2012 has improved our ability to monitor shipments, track and improve turnaround times, and minimize losses.

The coming year will see the linking of TAE/TExpress to the Mid-America Library Alliance courier system based in Kansas City, MO. At no additional cost in the annual courier fee TAE/TExpress libraries will make deliveries to 277 additional sites in Illinois, Iowa, Kansas, and Missouri. Details about the expanded service can be found on our website, <http://www.amigos.org/node/135>.

## Members Preserving the Past and Preparing for the Future

As Amigos Members, we fulfill our preservation needs by protecting traditional collections and utilizing imaging technologies to expand access. Funded in part by a grant from the National Endowment for the Humanities (NEH), our Imaging and Preservation Service (IPS) provides support and resources, consulting, and an array of preservation and digitization training courses. This service also provides comprehensive disaster preparedness planning and recovery assistance.

Significant IPS accomplishments in FY2012 include:

- Conducting Year Two of operations under NEH Grant X.
- Submitting a request to NEH for Grant XI funding. If received, this funding will help support the work of IPS from July 2013 through June 2015.
- Conducting the groundbreaking online conference, "Digital Preservation: What's Now, What's Next," in August 2011.
- Continuing our active involvement in the Association for Tribal Archives, Libraries, and Museums, presenting and exhibiting at their June 2012 annual conference in Tulsa, OK.
- Sustaining our partnership with Upper Mohawk, Inc., a Native American-owned and operated business located in Titusville, FL, on a document conservation effort for the U. S. Department of Interior's Office of Trust Records in Kansas City, MO.

## Members Maximizing Resources

As Amigos Members, we continued to benefit from 73 partnerships established with leading providers of electronic databases, electronic journals, e-books and library technologies as well as library and archival supplies and services. Purchasing through Amigos means convenience as well as cost savings. Some examples include:

- 54 members saved \$1,219,725 on subscriptions to LexisNexis Academic, State Capital and Scholastic Edition for Secondary Schools
- 100 members saved \$69,379 on subscriptions to ProQuest Congressional/Statistical publications
- 56 members saved \$47,195 on subscriptions to Credo Reference products
- 43 members saved \$433,053 on subscriptions to the Association for Computing Machinery
- 113 members saved \$198,060 on subscriptions to Project Muse products
- 103 members saved \$280,185 on subscriptions to Serials Solutions products
- 25 members saved \$59,172 on subscriptions to ebrary products

As Amigos Members, we gained the opportunity to receive discounts from 10 new vendor partners during FY2012:

- Ambrose Video Publishing
- Ben Sanford & Associates
- Facts on File (Online databases)
- Gale (National Geographic Archives, 1888-1994)
- Image Retrieval
- mk Sorting
- Morningstar
- Palgrave Macmillan (Palgrave Connect)
- ProQuest
- Springer (eBook collection)

Eleven Amigos vendor partners participated in sponsoring the Annual Amigos Member Conference held in May:

- Alexander Street Press
- Ambrose Video Publishing
- Association for Computing Machinery
- Atlas Systems
- CRC Press/Taylor & Francis Group
- Emerald
- IGI Global
- Johns Hopkins University Press
- LexisNexis
- Oxford University Press
- Relais International

**THE MISSION OF AMIGOS**

Amigos Library Services is a member-led and member-focused cooperative whose mission is to promote resource-sharing and to obtain innovative services more affordably through collaboration. As members, we work together to enhance our roles as education and information providers to library users. Membership in Amigos strengthens us as leaders in our communities.