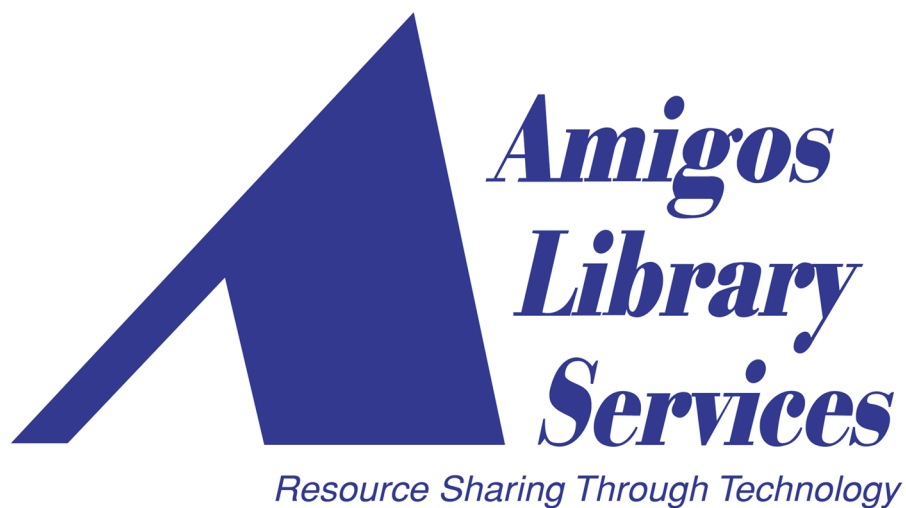


Amigos



2013 Annual Report

From the Chair & Chief Executive Officer

Amigos Members, facing another year of economic challenge, relied again on discounted pricing obtained through collaboration, experiencing collective savings of more than \$5.2 million on purchases of electronic resources and library supplies. Members also began to save expenses with the addition of 11 new vendor partners/products to Amigos discount programs.



Oliver Delaney, Chair
FY2014 Board of Directors



Bonnie Juergens
President and CEO

Over 3,000 library staff benefited from 275 continuing education events sponsored or conducted by the Amigos collaborative. Seventeen new courses were added to the training catalog and 16 topics were added to the popular Know & Go update series. Approximately 1,370 individuals joined together online to learn and share during our annual Member Conference in May. Programs in the Member Conference and three topical online conferences included presenters from Amigos member libraries, a continuing example of members helping members through the Amigos collaborative.

Through fixed-fee-based delivery of library materials, 250+ participants saved over \$670,000 on delivery fees during the year. Savings were further enhanced by linkage with another regional courier program, extending deliveries among an additional 270 libraries at no additional cost to participants.

Collaboration provides Amigos the financial and technological strength to undertake new programs. During FY2013, Amigos undertook development of an e-book distribution platform, to be conducted as a pilot project among a subset of members. When development becomes production, the platform will serve many purposes among a broad range of members.

Sharing solutions as well as resources, Amigos Members continue to deliver needed services while containing costs.

FY2013 Board of Directors

The Amigos Board of Directors, comprised of nine librarians, three independent directors and the President and CEO, provides leadership, defines strategic direction, and establishes policies to guide the organization's conduct.



Jennifer Goodson,
Chair
Fort Smith Public Library
(Fort Smith, AR)



Oliver Delaney,
Vice Chair
Independent Director
(Oklahoma City, OK)



Art Lichtenstein,
Treasurer
University of Central
Arkansas (Conway, AR)



Shirley Dickerson,
Secretary
Stephen F. Austin State
University (Nacogdoches, TX)



Bill Hair
Baylor University
(Waco, TX)



Patrick Heath
Independent Director
(Boerne, TX)



Charlie Kalogeros-Chattan
Los Alamos County Library
System (Los Alamos, NM)



Liz MacDonald*
Lindenwood University
(St. Charles, MO)



Polly McCord
University of The Incarnate
Word (San Antonio, TX)



Bill Parton
Arkansas Tech University
(Russellville, AR)



Steve Potter*
Mid-Continent Public
Library (Independence, MO)



Anne Prestamo
Oklahoma State University
(Stillwater, OK)



Craig Stephenson
Independent Director
(Ponca City, OK)



Carla Stoffle
University of Arizona
(Tucson, AZ)



Bonnie Juergens, Ex Officio
Amigos Library Services
(Dallas, TX)

*During FY2013, two members of the previous Missouri Library Network Corporation (MLNC) Board shared their perspective by attending Amigos Board meetings and actively engaging in Amigos Board discussions.

FY2013 Highlights

Members Fostering Development

Each year, the Amigos Fellowship and Opportunity Award program awards up to \$10,000 to support library innovation, development, and research. Over its 23-year history, the program has awarded over \$150,000 to advance library services and foster professional development for individuals and teams.

The following staff at member institutions were recipients of 2013 Amigos Fellowship and Opportunity Awards:

- Debra Miller, City of Irving Public Library
Irving, TX
Project Title: *Tablet Time*
- Kristina Southwell, University of Oklahoma
Norman, OK
Project Title: *My Dear Wife: Crowdsourcing Transcriptions of Civil War Manuscripts*

The Fellowship and Opportunity Award Program evolved out of the Amigos Fellowship Program, which was founded in 1990. The Program encourages Amigos member libraries to innovate, cooperate, lead, and educate within their libraries, their communities, and the library profession.

Members Gaining Knowledge

Free participation in the annual Amigos Member Conference and *Know & Go* updates continued to be an important benefit of Amigos membership in FY2013. More than 1,368 attendees from 194 Amigos member institutions participated in the Amigos Member Conference held May 15-16, 2013. Library and staff participation continued to grow in the fourth year of the online format for our annual conference, whose theme this year was “Ingenuity, Imagination, and Innovation - Using Creative Solutions in Today’s Library.”

The *Know & Go* update series included 15 topics in FY2013. Topics for FY2013 included:

- *BibFrame*
- *All About Amigos Imaging & Preservation Service*
- *What To Do Now That Meebo Is No More? Free Chat Widgets for Virtual Librarians*
- *The New WorldShare ILL*
- *IrfanView & GIMP: 2 Free Image Editors*
- *The Current State of the EAD Revision*

We hosted three topical online conferences in FY2013. Online conferences have gained popularity as a cost-effective way to bring topical experts into member libraries. New courses continued to be developed and introduced throughout the year.

The addition of 17 courses in FY2013 brought out total catalog to 163 courses. New courses for FY2013 included:

- *Don't Just Stand There, Say Something! Networking and Communication Skills for Librarians*
- *Evaluating Virtual Reference Platforms*
- *E-book Collection Development for Public & Academic Libraries*
- *Free E-books – Where They Are and How to Download Them*
- *Cataloging with RDA*
- *Preservation of Audiovisual Materials*

Through our continued partnership with OCLC in FY2013, we:

- Assisted 45 libraries in seven cohorts with OCLC WorldShare Management Services implementation
- Conducted 26 training sessions on OCLC WorldShare Management Services topics
- Conducted 55 Connexion, CONTENTdm, and QuestionPoint training sessions
- Conducted 26 WorldShare ILL training sessions
- Completed 12 implementations of ILLiad and QuestionPoint
- Provided Amigos Members with information about OCLC initiatives

The quality of Amigos training continues to be recognized by accreditation. Our continuing education program is accredited as an Authorized Provider by the International Association for Continuing Education and Training (IACET). Amigos is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET Standard. In addition, we provide two courses approved for participants in the American Library Association-Allied Professional Association's Library Support Staff Certification program:

- *Cataloging and Classification Basics*
- *Reference and Information Services*

Participation remained steady for our Learning Passport program in FY2013. This budget-friendly program provides Amigos Members with the option to prepay for staff training and online conference participation. Prepayment plans offer budget protection and training expense discounts.

Members Sharing Resources

Two Amigos programs continued to make borrowing and lending among libraries cost-effective in FY2013: the Amigos reciprocal borrowing agreements and the regional courier service.

Amigos Members may participate in the Amigos Resource Sharing Agreement and the Amigos Western Resource Sharing Agreement. Participating libraries gain access to reciprocal, no-charge loans and copies from almost 400 Amigos member libraries and more than 200 libraries in the western and midwestern U.S. Agreement signers are easily identifiable within the OCLC ILL system as participants.

In FY2013, 256 Trans-Amigos Express (TAE) participants moved approximately 700,000 items through the service for an estimated total savings of \$673,000 compared to traditional shipping costs. TAE is a regional courier service providing pickup and delivery of library materials two, three, or five days per week. Through TAE, participants send and receive unlimited interlibrary loan items and packages of all types.

In Texas, the service is known as TExpress. We have partnered with the Texas State Library and Archives Commission (TSLAC) to provide low-cost TExpress courier service to Texas libraries since the program began in 1997.

In FY2013, the service linked to the Mid-America Library Alliance courier system based in Kansas City, MO. At no additional cost, TAE/TExpress libraries now share resources with more than 270 libraries in Illinois, Iowa, Kansas, and Missouri.

Members Preserving the Past and Preparing for the Future

As members, we continue to rely on Amigos to help us protect our collections and increase access to them utilizing digital best practices.

Funded in part by a grant from the National Endowment for the Humanities (NEH), Amigos provides support and resources, consulting, and an array of preservation and digitization training courses. This important service also provides comprehensive disaster preparedness planning and recovery assistance.

During FY2013, NEH extended funding assistance through June 2014. An additional proposal for funding was submitted that, if approved, will help assure continuation of this vital program through June 2016.

Members Maximizing Resources

Amigos Members continued to benefit from 76 partnerships with leading providers of electronic databases, electronic journals, e-books and library technologies as well as library and archival supplies and services. Purchases through Amigos continued to offer us convenience as well as cost savings.

As Amigos Members, we gained access to discounts offered by 11 new vendor partners/products.

- 3M Cloud (fiction titles for Academic Libraries)
- Brain Hive
- Copyright Clearance Center: Get it Now and Annual License
- Intelcom
- Optimal Resume
- Privco
- ProQuest: Statistical Abstracts of the U.S.
- Rock's BackPages
- SAGE: Adam Matthew
- SAGE: CQ Press
- Sesame Street eBook Collection

Thirteen vendor partners participated in sponsoring the annual Amigos Member Conference held in May.

- Alexander Street Press
- Ambrose Video Publishing
- Association for Computing Machinery
- Atlas Systems, Inc.
- Copyright Clearance Center, Inc.
- Intelcom
- LexisNexis
- McGraw Hill
- Mango Languages
- Optimal Resume
- Oxford University Press
- The Johns Hopkins University Press
- Watson Label Products

Amigos staff shared news and program updates at the following state library association conferences: Arizona, Arkansas, Kansas, Missouri, Nebraska, New Mexico, Oklahoma, and Texas.

THE MISSION OF AMIGOS

Amigos Library Services is a member-led and member-focused cooperative whose mission is to promote resource-sharing and to obtain innovative services more affordably through collaboration. As members, we work together to enhance our roles as education and information providers to library users. Membership in Amigos strengthens us as leaders in our communities.

Financial Report

Statement of Financial Position June 30, 2013 and June 30, 2012

	FY2013	FY2012
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$2,166,484	\$5,936,382
Accounts receivable from participating institutions and companies, net	1,646,046	1,880,173
Investments, at market value	9,136,859	4,259,747
Due from NEH	9,145	35,047
Prepaid expenses	47,755	88,283
Inventory	28,234	34,108
Total current assets	<u>13,034,523</u>	<u>12,233,740</u>
PROPERTY AND EQUIPMENT		
Computer service equipment	117,881	101,642
Office furniture and equipment	7,552	7,552
Software	326,126	326,126
Total property and equipment	451,559	435,320
Less accumulated depreciation	(364,486)	(340,801)
Net property and equipment	<u>87,073</u>	<u>94,519</u>
OTHER ASSETS		
Deposits	12,000	12,000
TOTAL ASSETS	<u>\$13,133,596</u>	<u>\$12,340,259</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 4,024,461	\$ 4,910,085
Unearned operating revenues	1,748,548	2,261,329
Total current liabilities	<u>5,773,009</u>	<u>7,171,414</u>
NET ASSETS		
Unrestricted	7,360,587	5,168,845
TOTAL LIABILITIES AND NET ASSETS	<u>\$13,133,596</u>	<u>\$12,340,259</u>

Statement of Activities for the Years Ended June 30, 2013 and June 30, 2012

	FY2013	FY2012
UNRESTRICTED REVENUES		
Member fees	\$ 1,267,673	\$ 889,164
OCLC services	-	1,104
Amigos services	14,549,612	12,436,091
Investment income	232,857	258,593
NEH training - grant	223,624	276,376
NEH training - non-grant	14,100	34,775
Total unrestricted revenues	<u>16,287,866</u>	<u>13,896,103</u>
EXPENSES		
Amigos services	15,629,350	13,598,603
NEH training - grant	299,723	340,458
Total expenses	<u>15,929,073</u>	<u>13,939,088</u>
Change in Unrestricted Net Assets from Operations	358,793	(42,985)
Inherent contribution related to merger of MLNC	618,995	-
Realized gain on investments	239,506	612,325
Unrealized gain (loss) on investments	974,448	(537,716)
Gain on sale of fixed asset	-	431,311
Increase in unrestricted net assets	2,191,742	462,935
Net assets, beginning of year	<u>5,168,845</u>	<u>4,705,910</u>
Net assets, end of year	<u>\$ 7,360,587</u>	<u>\$ 5,168,845</u>

Members Serving Members

Amigos Committees & Task Forces

Executive Committee

- Jennifer Goodson, Chair, Fort Smith Public Library (Fort Smith, AR)
- Oliver Delaney, Vice Chair, Independent Director (Oklahoma City, OK)
- Shirley Dickerson, Secretary, Stephen F. Austin State University (Nacogdoches, TX)
- Art Lichtenstein, Treasurer, University of Central Arkansas (Conway, AR)
- Staff Liaison: Bonnie Juergens

Budget and Finance Committee

- Art Lichtenstein, Chair, University of Central Arkansas (Conway, AR)
- Polly McCord, University of The Incarnate Word (San Antonio, TX)
- Bill Parton, Arkansas Tech University (Russellville, AR)
- Staff Liaison: Charles Cason

Amigos Fellowship and Opportunity Award Selection Committee

- Juliana Nykolaiszyn, Chair, Oklahoma State University (Stillwater, OK)
- Linda Criebaum, Arkansas State University (Jonesboro, AR)
- Karen Docherty, Maricopa Community College (Tempe, AZ)
- Joanne Downing, Fort Bend County Library (Richmond, TX)
- Julie Robinson, The Kansas City Public Library (Kansas City, MO)
- Jeanette Smith, New Mexico State University (Las Cruces, NM)
- Staff Liaison: Laura Kimberly

Amigos Nominating Committee

- Bill Hair, Chair, Baylor University (Waco, TX)
- Charlie Kalogeros-Chattan, Los Alamos County Library System (Los Alamos, NM)
- Bill Parton, Arkansas Tech University (Russellville, AR)
- Staff Liaison: Trisha Mooney

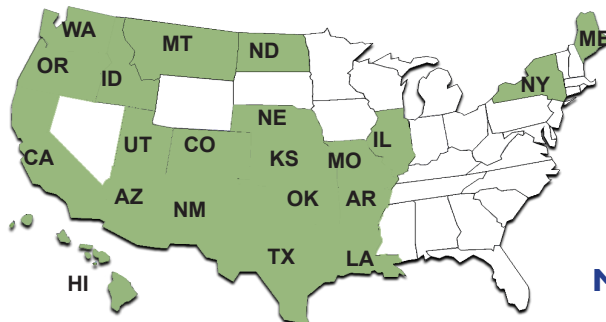
Amigos Officers Nomination Task Force

- Anne Prestamo, Chair, Oklahoma State University (Stillwater, OK)
- Shirley Dickerson, Stephen F. Austin State University (Nacogdoches, TX)
- Charlie Kalogeros-Chattan, Los Alamos County Library System (Los Alamos, NM)
- Staff Liaison: Trisha Mooney

Amigos Imaging and Preservation Service Advisory Committee

- Richard M. Adam, Albuquerque Academy (Albuquerque, NM)
- Libby Coyner, Arizona State Library (Phoenix, AZ)
- Leslie Meyer, Witte Museum (San Antonio, TX)
- Gerri Schaad, National Cowboy & Western Heritage Museum (Oklahoma City, OK)
- Lisa Speer, Southeast Missouri State University (Cape Girardeau, MO)
- Staff Liaison: Gina Minks

Amigos Membership as of June 30, 2013



Arizona - 51
Arkansas - 73
Illinois - 53
Missouri - 216
New Mexico - 51
Oklahoma - 63
Texas - 246
Other - 45

TOTAL: 798

Membership by Type

