

Amigos



2016 Annual Report

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Our Vision

Members will view Amigos as indispensable in strengthening their ability to serve their communities.

Our Mission

Unite libraries for action and strength in service to their communities.

From the Chair & Chief Executive Officer

Steve Potter and Bonnie Juergens

FY2016 was another busy year for members as they learned, shared, and saved expenses by participating in Amigos programs.

Staff from member libraries expanded their knowledge by participating in Amigos' many educational programs. Amigos hosted 26 free Know & Go sessions on 18 topics and conducted 77 fee-based training sessions for over 900 participants. Three live online topical conferences and the annual live online Amigos Member Conference resulted in collective attendance of 2,196. Members saved about \$150,000 compared to list price for these learning activities. Amigos seeks to engage additional personnel from member libraries with the reminder that our live online conferences are free to members and can be attended individually or with a group of local colleagues. The professional engagement is lively during these high-quality learning events!

The Amigos Board of Directors also expanded member benefits to include one free simultaneous-user RDA Toolkit Subscription per member library per year. These benefits save library expenses while reinforcing the collaborative commitment to sharing information and expertise, helping educate knowledge workers, and supporting library-related standards such as RDA.

Amigos members share among themselves in a variety of ways. Approximately 400 members continue to save money by participating in the long-standing Amigos Reciprocal Lending Agreement and over 250 participating libraries shipped 665,000+ items through the courier service for an estimated total savings of over \$500,000 in shipping costs.

Members benefited from 91 partnerships with leading providers of electronic databases and journals, e-books, software services, and supplies. Nine of these vendor partnerships along with ten new products were added during the year. Purchases through Amigos provided convenience as well as collective cost savings of \$5,282,294.

Our recent development of the Amigos eShelfSM Service, an e-book distribution platform that observes the principles of the ReadersFirst initiative, lays the groundwork for members to benefit in many ways. Purchasing desired e-content at reduced prices; controlling the metadata and access components of library-supplied e-content; and retaining the freedom to host with Amigos or elsewhere all represent important steps forward in the evolving e-content distribution environment. Owning rather than merely "renting" e-books is one of the great benefits of participating in this new Amigos service!

Sharing solutions as well as resources, the members of Amigos continue to deliver needed services while containing costs. Working together, members leverage collective strength to meet the needs of their local clientele. Working together, the members of Amigos continue to demonstrate that collaboration holds answers to questions we have yet to ask.

FY2016 Highlights

Member Benefits

Amigos Members continued to benefit from strong collaborative programs. These include both direct and indirect discounts on electronic and traditional services from leading vendors; continuing education opportunities; the Amigos Job Bank, and many more. Participation in Know & Go Information Sessions continues to be an important benefit of Amigos membership.

Additional member benefits include:

- Free registration for all Amigos topical online conferences. Amigos conducted four such conferences in FY2016 with over 2,200 participants.
- Free simultaneous-user subscriptions to the American Library Association's RDA Toolkit. We cover the cost of an RDA Toolkit subscription with one single simultaneous user for each Amigos Member. We also provide discounted access to additional subscriptions for members who need multiple access points.

Members Gaining Knowledge

Amigos Members continue to extend their knowledge of library-related processes and tools by engaging in continuing education courses offered by Amigos. Our growing course catalog lists 157 courses. During FY2016, we hosted 26 Know & Go Updates on 18 topics for 252 participants. The annual Amigos Member Conference, held May 11-12, 2016, hosted 668 attendees. Amigos staff conducted 77 fee-based training sessions for 561 participants and 1,528 participants attended our three online topical conferences held in FY2016.

Members Maximizing Resources

Amigos Members continued to benefit from 91 partnerships with leading providers of electronic databases, electronic journals, e-books and library technologies as well as library and archival supplies and services. Members achieve cost savings

and convenience when purchasing from our vendor partners. Nine new vendor partners and 12 new products were added in FY2016. New partners include: Aleph Objects, Inc., Boopsie, Business Expert Press, Country Watch, Data-Planet, Noodle Tools, Quertle LLC (Quetzal), Reprints Desk, Third Iron (BrowZine) Ten vendor partners participated as sponsors of the 2016 Amigos Member Conference: American Society of Mechanical Engineers (ASME), Artstor, Association of Computing Machinery (ACM), Boopsie, LexisNexis, Oxford University Press, Project MUSE, Quetzal, SAGE Publications, and Taylor & Frances Group.

Members Sharing with Members

Amigos continues to ensure cost-effective borrowing and lending among libraries in two significant ways: reciprocal borrowing agreements and courier services.

Libraries that participate in one or both of Amigos' reciprocal borrowing agreements gain access to no-charge loans and copies from approximately 400 Amigos Member libraries and another 200 libraries in the Western and Midwestern U.S.

The Trans-Amigos Express (TAE) regional courier program provides low-cost shipping of library materials and inter-library loans. In FY2016, 254 TAE participants shipped more than 665,000 items through the courier service for an estimated total savings of more than \$565,000. In Texas, the courier service is known as TExpress. TExpress is a partnership between the Texas State Library and Archives Commission and Amigos that is dedicated to providing low-cost courier service to Texas libraries. Through connection agreements with the Kansas Library Express, MALA, and MOBIUS courier programs, TAE's reach extends from Arkansas, New Mexico, Oklahoma, and Texas to more than 690 libraries across Kansas, Missouri, Iowa, and Illinois.

Members Exploring and Reporting

Through the Fellowship and Opportunity Award, Amigos awards up to \$10,000 each year to Amigos member libraries to fund innovative research and development projects. A key aspect of the program is sharing the experiences of members with other members. Final project reports as submitted by award recipients from previous years are posted to the Amigos website.

Recipients of FY2016 awards:

- Jen Salvo-Eaton
University of Missouri-Kansas City, Kansas City, MO
Project Title: Dynamic Engagement: Digital and Physical Promotion of a Writing Resources Micro-Collection
- Natasha R. Margulis
Arkansas State University, Jonesboro, AR
Project Title: Crowdsourcing it Old School Style: The Controlled Vocabulary Initiative at Arkansas State University

FY2016 Board of Directors

The Amigos Board of Directors, comprised of nine librarians, three independent directors, and the President and CEO, provides leadership, defines strategic direction, and establishes policies to guide the organization's conduct.



Front row left to right: Liz MacDonald, Lindenwood University (St. Charles, MO); Gretchen McCord, Independent Director (Rockdale, TX); Lisa Wells (Secretary), Pioneer Library System (Norman, OK); Linda Davis, Albuquerque/Bernalillo County Library System (Albuquerque, NM); Bonnie Juergens, Amigos Library Services; Sheila Johnson, Oklahoma State University (Stillwater, OK); and Robin Fradenburgh (Treasurer), University of Texas at Austin (Austin, TX). Back row left to right: Steve Potter (Chair), Mid-Continent Public Library (Independence, MO); Ruben Arragon, New Mexico Highlands University (Las Vegas, NM); Craig Stephenson (Vice Chair), Independent Director (Ponca City, OK); Ben Shipley, Independent Director (Fort Smith, AR); Jennifer Strayhorn (Secretary), Texarkana Public Library (Texarkana, TX); and Polly McCord, University of the Incarnate Word (San Antonio, TX).

Members Serving Members

Amigos Committees & Task Forces

Executive Committee

- Steve Potter, Chair, Mid-Continent Public Library (Independence, MO)
- Craig Stephenson, Vice Chair, Independent Director (Ponca City, OK)
- Robin Fradenburgh, Treasurer, University of Texas at Austin Libraries (Austin, TX)
- Lisa Wells, Secretary, Pioneer Library System (Norman, OK)
- Staff Liaison: Bonnie Juergens

Budget and Finance Committee

- Robin Fradenburgh, Chair, University of Texas at Austin Libraries (Austin, TX)
- Ruben Aragon, New Mexico Highlands University (Las Vegas, NM)
- Sheila Johnson, Oklahoma State University (Stillwater, OK)
- Linda Davis, Albuquerque/Bernalillo County Library System (Albuquerque, NM)
- Staff Liaison: Charles Cason

Amigos Fellowship and Opportunity Awards

Selection Committee

- Janet Romine, Truman State University (Kirksville, MO)
- Tammy Allgood Wolf, Arizona State University Libraries (Tempe, AZ)
- Erin Cassidy, Sam Houston State University (Huntsville, TX)
- David Eckert, Crowley Ridge Regional Library (Jonesboro, AR)
- Stacy Schrank, Metropolitan Library System (Oklahoma City, OK)
- Cindy Watkins, New Mexico State University Library (Las Cruces, NM)
- Staff Liaison: Tracy Byerly

Amigos Nominating Committee

- Liz MacDonald, Lindenwood University (St. Charles, MO)
- Britt Murphy, Hendrix College (Conway, AR)
- Staff Liaison: Trisha Mooney

Amigos Officers Nomination Task Force

- Polly McCord, Chair, University of the Incarnate Word (San Antonio, TX)
- Jennifer Strayhorn, Texarkana Public Library (Texarkana, TX)
- Lisa Wells, Pioneer Library System (Norman, OK)

Financial Report

Statement of Financial Position June 30, 2016 and 2015

	<u>2016</u>	<u>2015</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$2,532,255	\$3,235,533
Accounts receivable from participating institutions and companies, net	2,038,424	1,950,464
Investments	7,547,034	7,821,253
Prepaid expenses	66,468	72,014
Inventory	12,125	18,689
Total current assets	<u>12,196,306</u>	<u>13,097,953</u>
PROPERTY AND EQUIPMENT		
Computer service equipment	138,981	127,332
Office furniture and equipment	67,172	67,172
Software	352,908	327,714
Total property and equipment	559,061	522,218
Less accumulated depreciation	(413,300)	(371,455)
Net property and equipment	<u>145,761</u>	<u>150,763</u>
OTHER ASSETS		
Deposits	11,375	11,375
TOTAL ASSETS	<u>\$12,353,442</u>	<u>\$13,260,091</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 4,604,349	\$ 4,851,492
Unearned operating revenues	1,338,707	1,287,707
Total current liabilities	<u>5,943,056</u>	<u>6,139,199</u>
NET ASSETS		
Unrestricted	6,410,386	7,120,892
TOTAL LIABILITIES AND NET ASSETS	<u>\$12,353,442</u>	<u>\$13,260,091</u>

Statement of Activities and Changes in Net Assets for the Years Ended June 30, 2016 and 2015

	<u>2016</u>	<u>2015</u>
UNRESTRICTED REVENUES		
Member fees	\$ 995,000	\$ 1,036,604
Amigos services	14,084,168	14,354,267
Investment income	220,024	262,074
Realized gain on investment	296,250	905,139
Unrealized loss on investments	(170,293)	(1,282,062)
Grant income	-	75,000
Total unrestricted revenues	<u>15,425,149</u>	<u>15,351,022</u>
EXPENSES		
Amigos services	<u>16,135,655</u>	<u>16,623,585</u>
Total Decrease in Net Assets	(710,506)	(1,272,563)
Net Assets, beginning of year	<u>7,120,892</u>	<u>8,393,455</u>
Net Assets, end of year	<u>\$ 6,410,386</u>	<u>\$ 7,120,892</u>