



# 2010 Annual Report

Amigos conducted its first ever online Annual Member Conference in May 2010. Registrants for the online conference received “goodie boxes” like this from Amigos and sponsoring vendor partners.



“Having this conference online is such a wonderful idea. Half of our staff members are taking advantage of this opportunity. With the traditional Dallas-based conference, they would never be able to attend. It is a great opportunity for us to get professional development without the expense of travel. Thank you.”

-Barbara Spivey  
Co-Director of  
Library Services  
Albuquerque  
Academy

# From the Chair & Chief Executive Officer

As Amigos members continued to deal with a challenging economy throughout FY2010, the resource-sharing and discount programs offered by Amigos helped them get the most out of limited budgets. The Amigos member discount program collectively saved members millions of dollars on thousands of electronic resources, library and archival supplies, and technology services. Amigos expanded these services by adding nine new vendor partners in FY2010, once again leveraging the consortial buying power of Amigos members. Sharing of physical collection resources continued to be facilitated for Amigos members participating in the Trans-Amigos Express/TEExpress courier service, which helped members save time as well as money in delivering materials to library users.

Member requests for training continued to reflect the growing need for libraries to serve their users in ever-changing ways. During the past year, 1,548 staff at Amigos member libraries expanded their professional knowledge and skills through participation in Amigos educational sessions. From face-to-face to live online and self-paced sessions, Amigos expanded the ways in which learning could be delivered. The use of online conferences in FY2010 culminated in May with the first online Amigos Member Conference. The conference attracted over 900 attendees from 172 Amigos member institutions, a level of participation never before seen in the 35-year history of Amigos Member Conferences hosted in Dallas.

The Amigos Imaging and Preservation Service, funded in part by a grant from the National Endowment for the Humanities, continued its mission of helping libraries, archives, and other cultural heritage institutions ensure that their collections were preserved for the enrichment of future generations. Partnering with state, federal, and corporate organizations enables Amigos to strengthen this program, thus retaining a form of collection protection and disaster recovery insurance for all members.

Two constants for libraries are change and the need to work together. Amigos continues to assist members by providing technology education, access, and support. The benefits of collaboration continue to serve members as we work together to stretch limited budgets, enhance staff skills, and preserve, share, and expand local resources.



**Bill Hair, Chair**  
FY2011 Board of Directors



**Bonnie Juergens**  
President and CEO

## FY2010 Board of Directors

The Amigos Board of Directors, comprised of nine librarians, three independent directors and the President and CEO, provides leadership, defines strategic direction, and establishes policies to guide the organization's business.



**Carolyn Allen, Chair**  
University of Arkansas  
Libraries (Fayetteville)



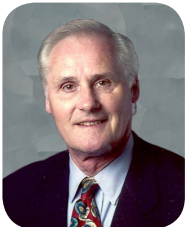
**James Karney, Vice Chair**  
Waco-McLennan  
County Library (TX)



**Bill Hair, Treasurer**  
Baylor University  
Waco, TX



**Shirley Dickerson, Secretary**  
Stephen F. Austin State University  
Nacogdoches, TX



**Oliver Delaney**  
Independent Director  
Oklahoma City, OK



**Jennifer Goodson**  
Fort Smith Public Library  
Fort Smith, AR



**Rita Hamilton**  
Scottsdale Public  
Library System (AZ)



**Patrick Heath**  
Independent Director  
Boerne, TX



**Sharon Jenkins**  
New Mexico Junior  
College (Hobbs)



**Bonnie Juergens, Ex Officio**  
Amigos Library  
Services (Dallas, TX)



**Ken Morris**  
Independent Director  
Okmulgee, OK



**Anne Prestamo**  
Oklahoma State University  
Libraries (Stillwater)



**Carla Stoffle**  
University of Arizona  
(Tucson)

# FY2010 Highlights

## Members Fostering Development

The following staff at member institutions were recipients of 2010 Amigos Fellowship awards:

- Katherine H. Weimer, Texas A&M University Libraries, College Station, TX  
Project Title: *Creating a Map-Based Search Interface for Electronic Theses and Dissertations*
- Patricia Hewitt, New Mexico History Museum, Santa Fe, NM  
Project Title: *Fray Angelico Chavez History Library Map Cataloging Project*
- Karen J. Docherty & Karen Biglin, Rio Salado College & Scottsdale Community College, Maricopa Community College District, Tempe, AZ  
Project Title: *The Reference Ref: How to Referee the Assessment Process for Virtual Reference Services*

In May 2010, the Amigos Board of Directors voted to enhance and expand the Amigos Fellowship Program. The new program announced for FY2011 — now known as the Amigos Fellowship and Opportunity Award — funds projects that assist Amigos member libraries to innovate, cooperate, lead, and educate within their library, their community, and the library profession.

Historically the Fellowship was limited to research and professional development projects. By funding a wider range of projects, Amigos seeks to engage broader interest among member libraries and subsequently share project results to benefit all members.

## Members Gaining Knowledge

Amigos made its most significant foray to date into online conferences on May 5-6, Amigos hosted its first-ever annual Member Conference as an online event. More than 900 participants from 172 member institutions participated in this event offered free of charge to Amigos members.

The Amigos Continuing Education Services (CES) training program introduced two live online conferences to its lineup of offerings: on October 7, 2009, Amigos hosted *Going Green @ Your Library* and on February 19, 2010, hosted a conference on *CONTENTdm®*.

In all, 1,527 participants took advantage of 161 face-to-face and live online educational sessions conducted by CES and the Amigos Imaging and Preservation Services during FY2010.

In addition to group sessions, staff at Amigos member institutions participated in 21 self-paced online courses.

Amigos conducted seven face-to-face workshops for the Texas State Library and Archives Commission and 15 online workshops for the Washington State Library.

Amigos added 13 new courses to its course catalog in FY2010:

ILL:

- *Odyssey Standalone*
- *Ins and Outs of the OCLC Request Manager*

Cataloging:

- *Cataloging and Classification Basics*
- *SCCTP Serials Holdings*
- *Magazine Management*
- *OCLC Connexion Browser - Advanced Bibliographic Searching*
- *OCLC Connexion Browser - Authority Control*
- *OCLC Connexion Browser - Editing, Upgrading, and Enriching Master Records*
- *OCLC Connexion Browser - Original Cataloging*
- *OCLC Connexion Client - Basic Bibliographic Searching*
- *OCLC Connexion Client - Basic Editing and Record Processing*
- *OCLC Connexion Client - WorldCat, MARC, and Client Basics*
- *OCLC CatExpress*

Amigos conducted four special workshops in FY2010:

- *PHP: Interacting with the World*
- *JavaScript Basics*
- *Making Your Case: Using Library Data in Powerful Ways*
- *Selling Your Library Without Selling Out!*

Amigos introduced its *Know & Go* update series in May 2010. *Know & Go* is designed to provide participants the latest information on topics of current interest in brief, low-cost sessions. The topic for the May session was the National Broadband Initiative.

Amigos migrated its online classes to a new live online “classroom”. This purchase of new classroom software offers students easier access to courses and increases the available capacity, or “seats,” per session.

Amigos served as consultant on three member projects in FY2010: a library automation system analysis for a Texas community college; a library website accessibility analysis for a regional library system in Texas; and a planning project facilitation for a group of academic libraries in Oklahoma.

Amigos members again benefited from registration discounts to the popular *Information Today* conferences *WebSearch University*, *Computers in Libraries*, and *Internet Librarian*.

Through a training partnership with Atlas Systems, Amigos members received a discount on ILLiad training subscriptions. In June 2010, Amigos provided coordination and instruction for the online workshop *Everything You Always Wanted to Know About ILL: ILLiad Edition*.

Through a training partnership with OCLC, Amigos conducted a schedule of guaranteed “no-cancel” workshops on OCLC’s Connexion and QuestionPoint services. Amigos also provided project management services for three OCLC QuestionPoint implementations and eight ILLiad implementations nationally and internationally.

## Members Sharing Resources

Trans-Amigos Express is a regional courier service providing pickup and delivery of library materials two, three, or five days per week to participating institutions. With Trans-Amigos Express, participants can send and receive unlimited interlibrary loan items or packages of all types to any participating institution for one low annual fee that is more cost- and service-effective than other pickup and delivery options.

In Texas the service is known as TExpress. Amigos has partnered with The Texas State Library and Archives Commission to provide low-cost TExpress service to Texas libraries since the program's founding in 1997.

Highlights for FY2010 include the introduction of high-visibility, water-resistant nylon shipping bags for use by courier service participants. The bags' distinctive purple color ensures that library materials stand out among other materials transported by the courier vendor, reducing the risk of loss. Additionally, the bags provide an environmentally friendly alternative to paper envelopes and mailers.

282 participating institutions shipped approximately 825,000 packages – a 10 percent increase from the previous year – via Trans-Amigos Express/TExpress in FY2010, evidence of the continuing value of this vital service to libraries in Arkansas, New Mexico, Oklahoma, and Texas.

## Members Preserving the Past

The Amigos Imaging and Preservation Service (IPS) helps libraries, archives, and other cultural heritage institutions meet their preservation needs and provides comprehensive disaster planning and recovery assistance. Funded in part by a grant from the National Endowment for the Humanities, IPS provides support and networking, consulting, resources, and a comprehensive array of training courses.

In FY2010, IPS:

- Received a "Connecting to Collections" statewide planning grant from the Institute of Museum and Library Services (IMLS) to work with Arkansas cultural heritage institutions.
- Was one of five partners on the IMLS "Connecting to Collections" statewide planning grant for Texas.
- Partnered with the Texas State Library and Archives Commission on the IMLS-sponsored Laura Bush 21st Century Librarian "Train to Share" grant program to foster development of digital imaging projects across Texas.
- Conducted 17 site surveys at member institutions. These comprehensive surveys include analyses of an institution's building structure and environment, storage and exhibit areas, collection condition, and preservation management practices.
- Participated on a panel on disaster planning for cultural institutions at the Emergency Management Institute in Emmittsburg, MD.

## Members Maximizing Discounts

Amigos Members received discounts from nine new vendor partners added to the Member Discount Services (MDS) program in FY2010:

- Auto-Graphics
- BioOne
- Films on Demand
- IGI Global
- Latin American Studies Full-Text Online
- Recorded Books
- Taylor & Francis
- Text a Librarian
- True Serials

Through the MDS program, Amigos Members benefit from discounted pricing and ease of purchase on a variety of products and services. In FY2010, Members took advantage of the 64 partnerships Amigos has established with leading providers of electronic databases, electronic journals, e-books and library technologies, and library and archival supplies and services.

- 130 members saved \$2,363,968 on subscriptions to LexisNexis.
- 38 members participated in NetLibrary Shared Resource Collection 10. For a small fraction of the shared collection's total cost, each library gained access to a collection of 800 titles at an average cost of \$81.81.
- 36 members saved \$330,259 on subscriptions to the Association for Computing Machinery.
- 73 members saved \$98,813 on subscriptions to Project Muse.
- 90 members saved \$1,463,983 on subscriptions to Serials Solutions.
- 127 members saved \$356,221 on Oxford University Press products.
- 113 members saved \$205,120 on subscriptions to H. W. Wilson products.
- MDS provided information about discounts and products at five state library association conferences.
- 10 MDS vendor partners participated as sponsors of the online Amigos Member Conference: Emerald, 3M Library Systems, Asia Studies Full-Text Online, Atlas Systems, Cambridge University Press, H.W. Wilson Company, IGI Global, Ovid, Relais International, and Taylor & Francis Group. All attendees benefited from the generous support of these valued vendor partners.

***The mission of Amigos is to provide innovative services to libraries, promote library cooperation and resource sharing, strengthen libraries as leaders in their communities, and support libraries as education and information providers.***

# Members Serving Members

## Amigos Committees & Task Forces

### Executive Committee

- Carolyn Allen (Chair), University of Arkansas at Fayetteville
- James Karney (Vice Chair), Waco-McLennan County Library (TX)
- Shirley Dickerson (Secretary), Stephen F. Austin State University (Nacogdoches, TX)
- Bill Hair (Treasurer), Baylor University (Waco, TX)
- Staff Liaison: Bonnie Juergens

### Budget and Finance Committee

- Bill Hair (Chair), Baylor University (Waco, TX)
- Jennifer Goodson, Fort Smith Public Library (AR)
- Patrick Heath, Independent Director Boerne (TX)
- Ken Morris, Independent Director, Okmulgee (OK)
- Staff Liaison: Charles Cason

### Nominating Committee

- Rita Hamilton (Chair), Scottsdale Public Library System (AZ)
- Marilyn Belcher, Clovis-Carver Public Library (NM)
- Dean Covington, Lyon College (Batesville, AR)
- Staff Liaison: Trisha Mooney

### Amigos Officers Nomination

#### Task Force

- Rita Hamilton (Chair), Scottsdale Public Library System (AZ)
- Carolyn Allen, University of Arkansas at Fayetteville
- Sharon Jenkins, New Mexico Junior College (Hobbs)

### Amigos Fellowship Program Selection Committee

- Pat Lokey (Chair), Scottsdale Community College (AZ)
- Shelley Barba, Texas Tech University (Lubbock)
- Ann Dixon, Harding University (Searcy, AR)
- Linda Pye, Southwestern Oklahoma State University (Weatherford)
- Barbara Spivey, Albuquerque Academy (NM)
- Staff Liaison: Laura Kimberly

### Bylaws Review Task Force

- Patrick Heath, (Chair) Independent Director, Boerne (TX)
- Jennifer Goodson, Fort Smith Public Library (AR)
- Sharon Jenkins, New Mexico Junior College (Hobbs)
- Staff Liaison: Bonnie Juergens

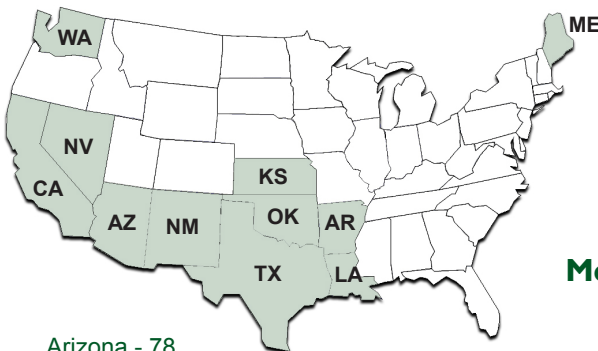
### Amigos Fellowship Review Ad Hoc Committee

- Susan Beck, New Mexico State University (Las Cruces)
- Earnstein Duke, Texas Tech University (Lubbock)
- Lynda Reynolds, Stillwater Public Library (OK)
- Staff Liaison: Laura Kimberly

### Amigos Imaging & Preservation Service Advisory Council

- Richard M. Adam, Albuquerque Academy (NM)
- Dwain Gordon, Arkansas State Library (Little Rock)
- Mary Heady, University of Arkansas at Monticello
- Jennifer Lee, University of Texas at Austin
- John Slate, City Archivist, Dallas, TX
- Vicki Sullivan, Oklahoma Department of Libraries (Oklahoma City)
- Staff Liaison: Gina Minks

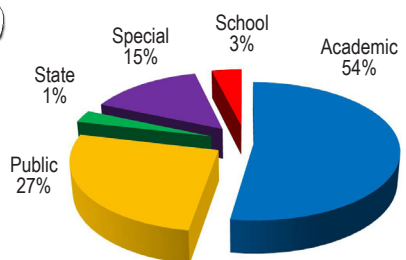
## Amigos Membership as of June 30, 2010



Arizona - 78  
Arkansas - 91  
New Mexico - 75  
Oklahoma - 73  
Texas - 303  
Other - 16

**TOTAL: 636**

### Membership by Type



# Financial Report

## Statement of Financial Position June 30, 2010 and 2009

	<u>FY2010</u>	<u>FY2009</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 2,152,467	\$ 4,051,012
Investments, at market value	4,958,485	4,121,350
Accounts receivable from participating institutions and companies, net	2,802,028	5,225,592
Funds held on deposit with OCLC	2,891,381	-
Due from NEH	52,823	-
Prepaid expenses	46,967	180,561
Total current assets	<u>12,904,151</u>	<u>13,578,515</u>
<b>PROPERTY AND EQUIPMENT</b>		
Land	362,760	362,760
Computer service equipment	301,838	308,184
Office furniture and equipment	9,967	9,967
Software	432,890	432,890
Building	1,458,725	1,458,725
Total property and equipment	<u>2,566,180</u>	<u>2,572,526</u>
Accumulated depreciation and amortization	<u>(1,263,543)</u>	<u>(1,160,760)</u>
Net property and equipment	<u>1,302,637</u>	<u>1,411,766</u>
<b>OTHER ASSETS</b>		
Deposits	875	4,357
<b>TOTAL ASSETS</b>	<b><u>\$14,207,663</u></b>	<b><u>\$14,994,638</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 5,175,855	\$ 7,099,965
Unearned operating revenues	6,069,821	5,647,356
Total current liabilities	<u>11,245,676</u>	<u>12,747,321</u>
<b>NET ASSETS</b>		
Unrestricted	2,961,987	2,247,317
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>\$14,207,663</u></b>	<b><u>\$14,994,638</u></b>

## Statement of Activities for the Years Ended June 30, 2010 and 2009

	<u>FY2010</u>	<u>FY2009</u>
<b>UNRESTRICTED REVENUES</b>		
Member fees	\$ 996,391	\$ 647,272
OCLC services	24,595	12,570,628
Amigos services	13,461,726	14,038,447
Investment income	264,157	225,612
NEH training - grant	216,884	241,176
NEH training - non-grant	20,081	28,640
Discounts earned	-	9,270
Total unrestricted revenues	<u>14,983,834</u>	<u>27,761,045</u>
<b>EXPENSES</b>		
OCLC services	-	11,334,324
Amigos services	14,647,058	16,039,797
NEH training - grant	316,415	345,436
Total expenses	<u>14,963,473</u>	<u>27,719,557</u>
<b>Excess unrestricted revenues over expenses</b>	20,361	41,488
<b>Realized (loss) on investments</b>	(13,611)	(370,394)
<b>Unrealized (loss) on investments</b>	707,920	(709,207)
Decrease in unrestricted net assets	714,670	(1,038,113)
<b>Net assets, beginning of year</b>	2,247,317	3,285,430
<b>Net assets, end of year</b>	<b><u>\$ 2,961,987</u></b>	<b><u>\$ 2,247,317</u></b>