



A-PLUS SERVICES ORDER FORM

DOCUTEK

***Required fields in processing your order.**

*Institution: _____ OCLC Symbol: _____

*Address: _____

*City: _____ *State: _____ *Zip: _____

*Subscription Contact : _____ Title: _____

*Phone: _____ Fax: _____ *E-mail: _____

Product	Price to Library	
<input type="checkbox"/> ERes Annual License	\$2,090 + .19/FTE (min. \$2,475)	FTE x .19 = _____
<input type="checkbox"/> Installation - one-time fee	\$ 4,570	
Modules		
<input type="checkbox"/> DocuFax Annual License	\$ 1,695	
<input type="checkbox"/> Communications Annual License	\$ 1,095	
<input type="checkbox"/> Internet Resources Management Annual License	\$ 1,095	
<input type="checkbox"/> Electronic Document Delivery (EDD plus) Annual License	\$ 1,095	
<input type="checkbox"/> VRL Installation	\$ 1,976	
<input type="checkbox"/> VRL (5 seats)	\$ 3,035	
	Total \$	_____

Payment Options and Library's Authorization (Please check one)

- Invoice library per standard Amigos policies and procedures.
- Deduct from library's OCLC Network Deposit Account.
- Deduct from library's A-Plus Services Deposit Account.

Purchase order number, if required by Library (not required by Amigos): _____

Authorizing Signature: _____

Title: _____ **Date:** _____

Return a signed copy of the Docutek license agreement, located at: <http://www.amigos.org/aplus/forms/docutek/docuteklicense.pdf>. At least one original copy must be returned to Amigos, Attn: Kathy Burbidge.

Return Order Form to Kathy Burbidge at the Amigos offices. Fax orders accepted. Orders cannot be processed until a signed license agreement is received.

**Please return via fax to: Kathy Burbidge, Member Discount Services,
Fax: 972/991-6061; Phone: 972/851-8000 or 800/843-8482 ext. 2802; E-mail: burbidge@amigos.org**